Authorization to Release Customer Information to a Third Party Agent



This is a legally binding contract. This for authority to financially bind the customer (m must be signed by a representative of the Customer with such as a CFO or City Manager).
I,	
NAME	,,
of	(Customer)
C	JSTOMER OF RECORD
located at	
	MAILING ADDRESS
do hereby authorize Dominion Energy to releas	e the designated information
to	
THIR	D PARTY COMPANY NAME
of	(Third Party Agent)
THIRD	PARTY MAILING ADDRESS
regarding Account Number	
Service Agreement Number/s	Service Address/es
1	
2	
3	
4	
5	

Information specified:

This authorization provides the right to the designated Third Party Agent to request information regarding: (Initial below)

_____Billing history* and all meter usage data used in the billing calculations of the specified account/s

____All meter usage data relating to the specified account

Dominion Energy will provide the specified information for up to 3 years, dating back from the Customer date of execution of this authorization, for each authorized Service Address. The specified information will be sent directly to the Third Party Agent within a reasonable time after acknowledgement of receipt of this authorization.

*Billing History does not include the payment history or notices of discontinuation of service for the specified account/s.

Authorization to Release Customer Information to a Third Party Agent (continued)

Duration of Authorization:

This Authorization will remain in full force and effect for: (Initial Below)

If unspecified, the authorization will be limited to a one-time request.

____One-time request for information by the Third Party Agent

_____Twelve (12) months from the Customer date of execution of this authorization

Release of Account Information:

I, Customer, _____, declare that:

i. I am authorized to execute this document on behalf of the Customer of Record

ii. I have the authority to financially bind the Customer of Record

iii. I am granting the Third Party Agent listed above the right to request the release of account information

I understand that Dominion Energy reserves the right to verify any and all information provided pursuant to this authorization before releasing customer data to the Third Party Agent.

I authorize Dominion Energy to release the designated information to the Third Party Agent specified above.

I hereby release, hold harmless, and indemnify Dominion Energy from any liability, claims, demands, causes of action, damages, or expenses resulting from: any release of information to the Third Party Agent pursuant to this authorization; the unauthorized use of this information by the Third Party Agent; and, any actions taken by the Third Party Agent pursuant to this authorization.

Customer Signature: _____

Customer Phone Number: _____Email____Email____

Executed this _____day of _____, 20___.

I, Third Party Agent, hereby release, hold harmless, and indemnify Dominion Energy from any liability, claims, demands, causes of action, damages or expenses resulting from the use of customer information obtained pursuant to this authorization and from the taking of any action pursuant to this authorization.

Third Party Agent Signature:	
Third Party Agent Company:	
Third Part Agent Phone Number:	_ Email

Executed this _____day of _____, 20____.